



P.O. Box 2255 Marietta, GA 30061

www.squareproperties.com

LEASE APPLICATION

PLEASE PRINT. APPLICATION MUST BE COMPLETED IN FULL.

(If applicant is accepted as a tenant, this is to become part of the lease agreement.)

Property Address _____ Date _____

Monthly Rental \$ _____ Security Deposit \$ _____ Application Fee \$ _____

Term of Lease: From _____ To _____

Owner / Applicant Full Name (Print) _____

Social Sec. # _____ - _____ - _____ DOB _____

Primary Contact# _____ Email Address _____

Business Name (Print) _____

Tax I.D. # _____

Drivers Lic. #/State _____ / _____

Year/Make/Model: _____ / _____ / _____

Lic. Plate#/State _____ / _____

(Please Check One)

Sex: M F Marital Status: Single Married Divorced Separated

(If Married) Spouse's Name _____

Residence Information

Present Address _____ Phone _____ How Long _____

Present Landlord _____ Phone _____ Rent _____

Reason For Leaving _____

Prior Address _____ Phone _____ How Long _____

Prior Landlord _____ Phone _____ Rent _____

Reason For Leaving _____

Continued...

Prior Address _____ Phone _____ How Long _____

Prior Landlord _____ Phone _____ Rent _____

Reason For Leaving _____

Employment Information

Employed By _____ Phone _____ How Long _____

Company Address _____ Position _____

Supervisor's Name _____ Monthly Income _____

Bank & Credit Information

Bank Reference _____ Acct# _____

Address or Branch _____ How Long _____

Other Income (Source & Amount) _____

Current Monthly Obligations (Credit, Bank Notes, Car Payments, loans, etc.)

<u>Owed To</u>	<u>Acct. #</u>	<u>State</u>	<u>Balance</u>	<u>Monthly Pymnts.</u>
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____

Character References (two)

Name _____ Phone _____ How Long _____

Address _____

Email _____

Name _____ Phone _____ How Long _____

Address _____

Email _____

Emergency Contacts (two)

Name _____ Relationship _____

Address _____

Continued...

Email _____ Phone _____

Name _____ Relationship _____

Address _____

Email _____ Phone _____

PLEASE READ THE BELOW INFORMATION CAREFULLY!

Disclosure and Liability Release

A sum of **\$50.00 PER APPLICANT** is due before processing will begin. Each Applicant must complete a separate Lease Application. Payment is **non-refundable** and will be used to cover the expenses associated with the following; credit check, employment verification, criminal history report, residential verification, and processing charge. Signature of this application authorizes property owner and/or Square Properties to obtain information requested from credit reporting agencies, bank institutions, credit unions, law enforcement agencies, landlords, employers and other similar persons as requested for processing application. Any false information will constitute grounds for rejection of this application. Applicant will not hold property owner, Square Properties Inc., or affiliates responsible for any damages resulting from this application. Applicant agrees that upon accepted application an Earnest Money payment is due immediately to hold the property. The Earnest Money will act as the Security Deposit once possession has been taken.

Applicant _____ Date _____
(signature)



P.O. Box 2255
Marietta, GA 30061

Tel 404.939.7707 Fax 404.963.0773 Email: Square@SquareProperties.com

OUR PROCESSING DEPARTMENT IS OPEN MONDAY – FRIDAY, 9AM – 5PM.